

Saint Francis Xavier School
 School Advisory Committee Meeting Minutes
 December 14, 2022
 7:00 PM St. Francis School Library

Meeting called to order at 7:00PM

Members present: Adam Dobrowolski, Jason Fate, Fr. Greg McCallum, Tim LaGasse, Jayme Weir, Kathy Coveyou, Tyler Swiss, Chrissy Swiss, Julie Plichta, Amy Wilson

Missing: Ashlee Niswamder

Father Gregory McCallum, Jason Fate – Opening Prayer, Pledge of Allegiance

Next Meeting – 02/08/2023

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of August 17, 2022 meeting	Jason Fate	Minutes reviewed. Approved by Tyler Swiss, 2 nd by Tim LaGasse.	Minutes will be put on the website.	None
Communications	Adam Dobrowolski	Art Holzschu will begin as a new member of the SAC committee to fill the vacancy that was from Dan Monshor. Art is a member of SFX parish and his daughter is in 2nd grade at SFX school.	He will begin at the February SAC meeting.	Adam
Old Business a. Committee Updates 1) PTO	Adam Dobrowolski	PTO hosted Turkey Bingo with good success. Gift cards will be purchased for each staff member for a Christmas gift.		Amy

		<p>Father/Daughter dance on Feb 9th to be scheduled in the school cafeteria.</p> <p>Possible Mother/son bowling night in the future.</p> <p>There was good feedback about the Ron's Bar event from the community.</p>		
2) Auction	Adam Dobrowolski	521 tickets sold as of this date. There will be an acquisitions meeting on Jan. 5th. An orthodontics package has already been donated.		
Father's Report	Father McCallum	<p>We are nearing the end of Advent.</p> <p>Christmas masses are scheduled and the church will be decorated soon. The school and parish offices will be closed during Christmas break.</p>		Father/Adam
Principal's Report a. Finance	Adam	\$579,703 in Revenues. \$700,000 in expenses. We are \$62,000 ahead of what was budgeted.		Adam
b. Marketing and Development Committee updates/endowment fund	Adam Dobrowolski	<p>More discussion was made. What do we need in place for marketing? and with alumni? Meeting with Alex Childress (Petoskey photographer/videographer) regarding a marketing video.</p> <p>Kristi Perdue of NM Catholic Foundation would like to speak to SAC in Feb or April.</p> <p>Endowment details discussed: Fee is .27%. About an 8% annual return, Let it grow for 5-10 years before withdrawing, \$10K to begin the seed, 25K to get a 10K match.</p>	<p>Possibly have a marketing video ready for Catholic Schools Week.</p> <p>CSW Kickoff is Sunday, Jan. 29th.</p>	Adam Dobrowolski

c. Fund the Need & Parish Van	Adam Dobrowolski	Buses/Parish Van - Finance Council is directing this now, \$10K donated by a member – sell the buses and purchase a van. We currently pay \$900 a week for Johnson busing and have parent drivers. Other Fund the Need ideas: A/C in library and assembly room, School Van, Endowment fund.	We have a lead on a Brown Motors 2019 Ford Van 15 passengers and a 2014 van @ Krings.	Adam
d. School Safety Grant	Adam Dobrowolski	1. Received info from the Diocese. Floor plans were sent. Working with Public Safety to do site assessment/preparedness plans. 2. Tisha Cone would like to speak to Downtown Parking regarding ‘grace period’ for meters and business side of Michigan street increase in tickets.	Tyler suggested contacting the MSP for grants towards the outside security cameras.	Adam Dobrowolski
e. Knights of Columbus Spelling Bee	Adam Dobrowolski	.School Finals are Dec 14th. Diocesan Finals are Feb 12th. This is the first year that we are participating in the KofC bee		Adam Dobrowolski
f. ROV Class/Mr. Scott’s return	Adam Dobrowolski	Mary Bielaczyc was sub for most of first quarter. Jason Scott is back now.		Adam
g. Movie Day at Petoskey Cinema	Adam Dobrowolski	December 22nd is an all school movie day. PTO is paying for the movie and the buses to transport there.		Adam

<p>h. Screening and banning books in the SFX library</p>	<p>Adam Dobrowolski</p>	<p>A 2nd grader had a book with Black Lives Matter scene that was questioned by a parent. Adopt a policy with St. Gregory with a formal request of a book to be reviewed-use this for a formal process of review.</p>	<p>Librarian, pastor, principal would be on the review committee, not parents. Pursue looking at other organizations to see if they have screenings.</p>	<p>Adam</p>
<p>i. School dress code policy</p>	<p>Adam Dobrowolski</p>	<p>School uniform issues: skirt length, tight pants, leggings. The next uniform review is in 3 years.</p>	<p>Tim LaGasse will review the school handbook on policy.</p>	

Meeting adjourned at 8:45pm