

Saint Francis Xavier School
 School Advisory Committee Meeting Minutes
 April 20, 2022
 7:00 PM St. Francis School Library

Meeting called to order at 7:00PM

Members present: Adam Dobrowolski, Jason Fate, Fr. Greg McCallum, Kathy Coveyou, Tim LaGasse, Julie Plichta, Tyler Swiss, Amy Wilson, Jayme Weir

Missing: Dan Monshor

Guest: Christine Swiss and Dan Plichta

Teacher Representative: Ashlee Niswander

Father Gregory McCallum, Jason Fate – Opening Prayer, Pledge of Allegiance

Next Meeting – 6/15/2022

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of February 9, 2022 meeting		Minutes reviewed. Approved by Tyler Swiss, 2 nd by Julie Plichta.	None	None
Communications a. Petition drive	Adam Dobrowolski	Let Michigan Kids Learn is a non-partisan petition that could generate up to \$500 million in student scholarships for public and private schools. It requires 340,000 signatures by June 1st. Individual and corporate donors can designate some of what they owe in state taxes to fund non-profit scholarships.	We are looking for parents to volunteer to get signatures after mass.	Adam
b. Concern for students	Adam Dobrowolski	Concerned parents are wondering if it is possible to get a crosswalk for the school on		

crossing Michigan Street at pickup/dropoff		Michigan St. Or possibly petition the city to get a flashing light/sign during school hours.		
c. Kremer tuition assistance grant	Adam Dobrowolski	We have received the annual grant from Kremer for \$10,000 which will cover \$2,500 each for 4 students towards tuition. To qualify the maximum family income limit is \$55,080 per year for a household size of 4 or less. \$9,436 for each additional family member.		
d. ROB Team	Adam Dobrowolski	Our 8th grade boys, Jerome Fate, Ethan Fettig, and Danny Murphy, qualified for the International competition in Maryland. It is the same night as the auction, but 2 parents and Coach Scott will be attending w/ the boys.		
Old Business a) Committee updates 1) PTO	Adam	PTO will be working on covering the costs for ROV registration and pool rental. Athletic director, Sue Levitt, has also requested funds to be raised for uniforms, equipment, and court fees.	Looking to create more fundraising opportunities such as a table at field day, pizza day, a pledge site, etc.	Tim, Amy, Julie
2) Auction	Adam	There are currently 200 that will be in attendance for the gala with over \$60,000 in sponsorships. There will be 70 items online and 10 live auction items. Currently 944 raffle tickets have been sold. The next incentive for selling raffle tickets will be a downtown excursion for the winning class. Going forward we will need to discuss if we should continue with an event or if it would	KHQ will be running ads and sharing our info on their social media sites for 2 weeks prior for \$500. After the gala they will be looking for new people to help w/ different committees and look forward to new families participating in the event/auction planning.	Julie

		be more cost effective to just have an auction/raffle. However, around 80		
Father's Report	Father McCallum	The annual priest retreat will be Wednesday, April 27th. Deacon Paul will be doing Liturgy of the Word. The parish will be putting together a new directory. The company they're using will be here May 18th at 3PM and will provide photographers. They may need someone to help with scheduling photo sessions.		Father McCallum
Principal's Report a) Finance Report	Adam Dobrowolski	Recent finance council meeting has been postponed but we are working on setting the budget and looking at an increase in tuition. We will be implementing the step scale for our teaching staff next year.		Adam Dobrowolski
b) Enrollment projections & Kindergarten enrollment	Adam Dobrowolski	There are currently 40 students on our kindergarten list for next school year. We do not plan on turning anyone away and have two options to accommodate the large incoming group: 1) Add a new teacher and third classroom or 2) Add an aide to help between both classrooms. If we can get to 42 students, 3 rooms may make the most sense.		Adam Dobrowolski
c) 2022-23 Tuition	Adam Dobrowolski	With a goal of staff wage increases and operating expenses going up, there will be a proposed \$200 increase for tuition next year, and a bump in registration fee to \$150 per family. Continuously increasing enrollment will help us to keep tuition from too large of an increase.		Adam Dobrowolski

d) Art Room cabinet delivery	Adam Dobrowolski	Our cabinets for the art room have been delivered and are being stored in the 5th grade stairwell.. They will be installed over the summer.		Adam Dobrowolski
e) Kindergarten Roundup & Middle School Info Night - April 21st	Adam Dobrowolski	Preschool, DK, Kindergarten and middle school classrooms will be open for parents/incoming students to explore and meet with teachers. Middle School will have current students and alumni available to speak. We plan to have a successful turn out.		Adam
f) 8th Grade Trip May 4-6	Adam Dobrowolski	8th Grade teacher, Chrissy Swiss, will be taking students on the annual 8th grade trip. This year to Chicago.	Mrs. Swiss has planned fundraising opportunities throughout the year, and coming up there will be another non-uniform day and a pop can drive to help support the 8th grade class.	Adam
g) May Crowning	Adam Dobrowolski	May Crowning will be Wednesday, May 18. All third graders will dress up and be in procession. 8th grade girls with the highest religion GPA for all three years of middle school will crown.	We will order flower crowns and carnations for each 3rd grader from Sky's the Limit.	Adam
h) Field Day at Northmen Stadium - May 23	Adam Dobrowolski	Our P.E. teacher, Karrie Abbitt has rescheduled the Field Day date due to the public school's graduation so it will now be on Monday, May 23rd. The rain date will be the 24th.		Adam

i) "Fill the Crib" - supporting the Pregnancy Care Center - Month of May	Adam Dobrowolski	During the month of May families that wish to donate towards the Pregnancy Care Center may bring in items such as diapers, wipes, bottles and bathing supplies to fill a crib that we will have in the school. We will also have a water jug if any students want to fill it with spare change.		Adam
j) Petoskey Flower Planting - June 2	Adam Dobrowolski	Our students will be participating in the annual downtown flower planting. This is a very fun opportunity for the students to give to our community.		Sierra