

Saint Francis Xavier School  
 School Advisory Committee Meeting Minutes  
 October 6, 2021  
 7:00 PM St. Francis School Library

Meeting called to order at 7:00PM

Members present in person: Adam Dobrowolski, Julie Plichta, Amy Wilson, Jason Fate, Fr.Greg McCallum, Kathy Coveyou, Tim LaGasse, Jayme Weir, Dan Monshor

Teacher Representative: Ashlee Niswander

Absent: 0

Adam Dobrowolski – Opening Prayer, Pledge of Allegiance

Next Meeting – December 8, 2021

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of August 18, 2021 meeting	Adam Dobrowolski	Minutes reviewed. Approved by Julie Plichta, 2 <sup>nd</sup> by Tim LaGasse.		
Communications	Adam Dobrowolski	<p>a. Two Eagles Foundation sent a check for \$38,000 for tuition assistance. This foundation has funded a high percentage of aid for our school each year. In 2020, due to the pandemic &amp; lower funds, the donation went down to \$32,000—but it is back up.</p> <p>b. School Crisis Team—vacancy of a SAC member on the team due to absence of board member. Tim LaGasse will fill this spot.</p>	a. Reapply each spring for renewal of funds from Two Eagles for our tuition assistance.	Adam
Old Business a) Committee updates 1) PTO	Adam	Lots of new parent interest at PTO meetings. Ideas to expand & involve these new people-poss new leadership integration. Hopefully by November, transition period for new President/Vice-	Turkey Bingo will be November 12 <sup>th</sup> in the Parish Hall-liquor license was approved by SAC.	

		President positions. Quarterly evening meetings will be scheduled to include more parents who cannot attend during work hours. Trying to have a different point person for each event.		
2) Auction	Adam, Julie Plichta	Putting together a school brochure for sponsorship—with more information, not just asking for financial support. Acquisitions will begin in Jan. 2022. 74 raffle tickets sold as of today. Suggested to have a parent representative by grade to organize selling raffle tickets after mass at different parish locations.	Student speakers at mass is very successful-let the priest know beforehand. Teachers will put a note in weekly newsletter asking for a parent rep for each homeroom. This will be the contact for raffle and mass time sign ups.	
Father's Report	Father McCallum	All Saints Day is Monday, November 1 <sup>st</sup> . Students have the day off/staff has professional development. There will be a mass at 8:30am for parishioners. The school mass will be the usual Wednesday that week.		Father McCallum

Principal's Report a) Finance Report	Adam Dobrowolski	<p>Parish collections are at \$73,000—up from last year.</p> <p>Kremer Foundations-\$10K that supports four students.</p> <p>Holy Childhood-\$37,500-1<sup>st</sup> payment for bus support &amp; tuition.</p> <p>Anonymous donation from a school family for washing station in the school cafeteria.</p> <p>\$20,000 donation from a parishioner-this will be used as PD for staff, curriculum and/or capital improvements.</p> <p>Fund the Need: Electrical upgrade, new doors at Michigan St. old building, and Art room upgrade-seeking quotes &amp; bids in the spring.</p> <p>Two wall mount projectors are being installed—DK and art room.</p>	New playground donor sign will go up soon. Bricks are being engraved-installed soon.	Adam Dobrowolski
b) Mandatory Parent meeting	Adam Dobrowolski	Feedback to some SAC members about the necessity of it. Old families felt there was no new info. Maybe change the format to occur on 'open house' or new family only format.		Adam Dobrowolski
c) Final Enrollment	Adam Dobrowolski	K thru 8 <sup>th</sup> = 193 DK = 16		Adam Dobrowolski
d) Staff PD	Adam Dobrowolski	<p>Training for teachers—identifying and accommodations in learning and behavioral disabilities.</p> <p>3 PD days so far for staff-2 days in August, and 9/24—Focus book study and separation into subject area groups. Focus on time tested teaching practices that work well.</p>	Classes thru CharEm ISD for staff who are interested.	Adam Dobrowolski
e) Middle School Band/Non-band	Adam Dobrowolski	We have had a major shift in students that are not taking band-this has caused stress and issues with electives and staffing. Rotating every quarter for all MS students—art, PE, typing and archery.		

f) Middle School at Camp Daggett	Adam Dobrowolski	Middle school students will attend an overnight session at Camp Daggett on October 13/14. Some Covid safety has been discussed.	Volunteer parents will need to be masked during volunteer times.	Adam Dobrowolski
g) Capital Improvements Update	Adam Dobrowolski	New windows—2007 double hung windows were installed on the first floor, south side only. Old ones on north side and 2 <sup>nd</sup> floor need replacing. 4 <sup>th</sup> Floor bathroom renovations needed.	Supply/demand-bids in spring	Adam Dobrowolski
h) Vocations/Retreat for middle school	Adam Dobrowolski	Fr. Bryan Medlin, new pastor at Cross in the Woods, is Vocations director—he will come for mass on 10/20 and talk with students after. ½ day retreat for middle school on Nov 4 at Cross in the Woods.		Adam Dobrowolski
i) St. Francis Xavier feastday & Christmas Concert 2021	Adam Dobrowolski	St. Francis Xavier feast day – Dec. 3 <sup>rd</sup> .  Christmas concert date is December 2 <sup>nd</sup> . Not sure of the format as of this date.	Special mass & treat for students.	Adam Dobrowolski
j) Custodial Staff shortage	Adam	We are still down two staff members—challenges to finish tasks each day—only one night custodian.	Possibly involve student help with end of day trash pickup and other activities.	Adam Dobrowolski
j) Student Quarantines	Adam	We have had 3 in school positive Covid cases—others were outside, other family members. The new criteria for quarantine means more testing out of quarantine, Higher incidence of exposure at lunch tables in the cafeteria—less than three foot distance and no masks while eating.		Adam

Meeting adjourned at 8:55pm.