

Saint Francis Xavier School
 School Advisory Committee Meeting Minutes
 December 8, 2021
 7:00 PM St. Francis School Library

Meeting called to order at 7:00PM

Members present: Adam Dobrowolski, Jason Fate, Fr. Greg McCallum, Kathy Coveyou, Tim LaGasse, Julie Plichta, Tyler Swiss, Amy Wilson

Zoom: Jayme Weir

Guest:

Teacher Representative: Ashlee Niswander

Absent: Daniel Monshor

Father Gregory McCallum, Jason Fate – Opening Prayer, Pledge of Allegiance

Next Meeting – 2/9/2022

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of October 6, 2021 meeting		Minutes reviewed. Approved by Julie, 2 nd by Tyler Swiss.	None	None
Communications	Adam Dobrowolski	none		Adam

<p>Old Business</p> <p>a) Committee updates</p> <p>1) PTO</p>	Adam	<p>Turkey Bingo was well-attended, along w/ record breaking sponsorship. Profits of over \$6,000 are going towards curriculum enhancements such as Human to Human interface for Jason Scott (MS), Gizmo subscription for Hailey Bruce (5th), Guided Reading A-I for first grade, etc.</p> <p>Held off on planning anything further for the time being, but looking into an adult night-out gathering. 8th grade students have offered to babysit for those parents that would need it.</p> <p>New officers have been elected. Amy Wilson: President, Danielle Fry: VP, Tisha Cone: Secretary, and Jessica Rambo will continue as Treasurer.</p>		Tim
<p>2) Auction</p>	Adam	<p>625 raffle tickets sold so far! Sponsorship packets, save-the-dates magnets, and thank yous went out two weeks ago. A Cuban/jazz band has been booked going w/ the theme <i>Havana Nights</i>.</p> <p>Will be working on the menu to tie in w/ theme along w/ getting acquisitions. If we hit over 300 in attendance, we will need another tent.</p>		Julie

		Lot's of incentives! \$500 off tuition next year donated by Ryan & Bonnie Johnston, and \$250 tuition credit next year donated by Gwendolyn Kirby.		
Father's Report	Father McCallum	Reconciliation opportunities for the students with Father McCallum and Father Bryan Medlin will take place for the older grades this Friday, the following Wednesday Father James will be here to help Father Greg with reconciliation for the younger grades. Father is still offering regular confessions on Thursdays and Saturdays. 23rd will be a day to decorate the church.		Father McCallum
Principal's Report a) Welcome new Holy Childhood rep Tyler Swiss	Adam Dobrowolski	Welcome, Tyler! He is an SFX Alumni and is married to our middle school math/religion teacher, Chrissy Swiss. He joins us as the Holy Childhood representative.	Questions from Fr. James - What is the expectation for our school families' participation in parish life? - Financial contribution - easy to measure/trackable.. - Activity level - a little more difficult to measure.	Adam Dobrowolski
b) Finance Report	Adam Dobrowolski	Collection is up from a year ago. A couple incentives for staff coming from Bishop Hurley: He will be recommending the step scale for pay. Highest pace of raffle tickets we've had. Next early bird drawing is December 19th.		Adam Dobrowolski
c) Top Ten Reasons to Attend SFX	Adam Dobrowolski	As with our staff, we conducted an exercise w/ SAC on the top 10 reasons to attend SFX as we feel it is important to identify our		Adam Dobrowolski

		<p>strengths and share with others who want to learn more about our school.</p> <p>List from SAC:</p> <ol style="list-style-type: none"> 1) Faith-based 2) Community-sense 3) Teacher involvement 4) Small class sizes 5) Students living the virtues/responsible/kind/good character (even beyond our school) 6) Safe environment (especially w/ recent upgrades) 7) Test scores/academic excellence 8) Parental involvement 9) Staff engagement/dedication 10) Student excitement about school <p>List is very similar to what the staff came up with.</p>		
d) Capital Improvement Projects	Adam Dobrowolski	<p>Skips Glass is coming to replace doors on the front of the building, south of the main entrance. Screens have been put up in DK and the Art classrooms. Projectors have been on backorder and should be here in January.</p> <p>Wolverine cabinets will be coming to give an estimate for the art room.</p> <p>Around 30 + windows need to be replaced.</p>		Adam Dobrowolski

<p>e) Custodial Shortage/Impact on Bussing</p>		<p>We are down 2 ½ custodial employees from where we were last year. We have one custodian driving the bus, Jess, and John Winter also has a CDL to help cover bus routes when needed. There are certain weeks when Jess cannot drive the bus in the morning and John may not be able to do it on snowy mornings due to snow removal demands. We are going to contract someone for a month-trial period to help remove snow from Michigan St. sidewalks and salt (\$35/day plus cost of salt) so that John has the ability to drive when needed so we do not have to cancel the bus route for the Harbor students.</p>		<p>Adam</p>
<p>f) Change in Quarantine Protocols</p>		<p>Positive changes for healthy students to remain in school. Families have the ability to test so their child can remain in school if they have a close contact with someone w/ C-19 and were unmasked. The quickest a student could return previously was day 8 with a negative test if they had an exposure. Now they can test daily up to day 7 and remain in school if it was an unmasked exposure. For cases where students are masked they do not have to quarantine but monitor for symptoms.</p>		<p>Adam</p>

g) Curriculum		<p>The diocese put together data which showed our students are above average in reading. In math, however, 42% were not meeting expectations in 2015-18 which led us to evaluate our math curriculum and make that switch to Eureka. In reading we were one of the highest in the diocese and our kids are well versed in science according to the data. Caroline Paulus put together some pros and cons of Eureka Math, which is what K-4 is using. Cons: not easily adapted, lots of text (difficult for those that struggle w/ reading), original format is not student friendly, might miss/brush over topics b/c they're so in depth, slow pace, students cannot easily complete independently, time consumption. Pros: multiple ways to solve problems, indepth, students develop strong number sense, concepts build on each other, better fit than Saxton math. 5th using Envision, 6th-8th grade is Pearson. Curriculum reviews are done on a regular basis.</p>		Adam
h) Committees		<p>There are some committees in our SAC bylaws that we have not gotten to this year. Strategic planning was discussed w/ Erik Chittle and Mike Buell, their recommendation while we are going through the Pandemic is that we should continue to work w/ accreditation and data</p>	Adam will report back to SAC committee when staff meets.	Adam

		w/ our staff and will revisit. Finance committee reports back to SAC. Marketing and development met last year, and we have our next meeting on 1/13/22.		
i) School Communication		Going off of the parent survey we did in June, feedback showed parents would enjoy text messages as another form of communication.	Incorporate reminder app for the rest of the school (MS currently does). Sign up Genius for Playground duty? Father James has a request to incorporate New Beginnings into communication going out to parents.	Adam
j) 8th Grade Trip		Just held their first meeting. They will be going to Chicago, and working with World Strides again. We have many fundraisers planned - they just did parking for Open House. Krispy Cream Donuts, Euchre tournament, raffle for large collection of booze, pop bottle drives, and Olesens receipts, non-uniform day, etc. \$400 has to be raised per student.		Chrissy Swiss/Adam
k) Reconciliation for students during Advent		Planned for this week and next. Father commented above.		Father McCallum
l) Giving Tree & Charitable Giving at SFX		Giving tree is a well received charitable giving opportunity each year that the children love to participate in. We also plan to fill the crib again in May.		Adam

		<p>Instead of just doing the Heart Association each year, we will look to rotating our fundraisers. This year we are looking into the Diabetes foundation, and/or raising funds for someone local in need with our goal being to spread out each opportunity so that we are not seeking donations too close together.</p>		
<p>m) Catholic Schools Week - January 30-February 5th</p>		<p>Hoping to gather a small committee to decide what we want to keep/change for CSW this year...students will speak at mass, have fun activities planned, etc. PTO will enhance it, but no Chili dinner this year.</p>		<p>Adam/Tim</p>