

Saint Francis Xavier School
 School Advisory Committee Meeting Minutes
 April 14th, 2021
 7:00 PM St. Francis School Library

Meeting called to order at 7:00PM

Members present in person: Adam Dobrowolski, Dalton Miranda, Jason Fate, Fr.Greg McCallum

Members present via zoom: Lisa Pike, Julie Plichta, Jayme Weir, Daniel Monshor

Guest:

Teacher Representative: Ashlee Niswander

Absent: Amy Wilson

Adam Dobrowolski – Opening Prayer, Pledge of Allegiance

Next Meeting – June 2, 2021

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of February 10 th , 2021 meeting	Adam Dobrowolski	Minutes reviewed. Approved by Jason Fate, 2 nd by Jayme Weir.		
Communications a) Two Eagles & Kremer Foundation tuition assistance grants	Adam Dobrowolski	Consistently we receive a grant of \$40,000 per year from the Two Eagles Foundation . This year we received \$32,000 and next school year we have been approved for \$38,000. One of the founders, David Orlowski, passed away and a mass will be scheduled in his honor. His brother, Michael, is now the executor. The Kremer Foundation has also consistently given \$10,000/year, split between 4 students (\$2,500/each) that qualify by receiving free/reduced lunch. There is a May deadline and applications will be sent out soon.		Adam

b) Request to consider a “no idling initiative at pick up and drop off”	Adam	A school family is requesting an initiative for “no-idling” at drop off and pick-up to promote clean air and reduce car emissions.	We can send something out to families encouraging this but cannot mandate it.	
Old Business a) Committee updates 1) PTO	Adam	No PTO news		
2) Auction	Adam	We surpassed our goal of 1,000 raffle tickets sold. Having kids speak at masses helped greatly, along with tickets available to purchase online, and incorporating PK & DK. Julie Plichta’s constant contact was also instrumental in getting the word out. Over \$50,000 in sponsorships. New online system for purchasing auction items this year. Gala coming along nicely – finishing acquisitions, event change has been a smooth transition. 100+ RSVPs with more continually coming in. Looking to extend the online auction. Father appreciates notice of anyone speaking at mass and requests that we continue that courtesy.		
Father’s Report	Father McCallum	Bishop Hurley is still our acting Bishop, no news of a new bishop. Father James is here the 21 st and 23 rd of April, and the 19 th and 21 st of May. The Samuel Myers Award will be presented when he is here in May. May 28 th is May Crowning. Graduation June 10 th . Too soon to tell if we will have all-school mass next year, or continue with two/week.		Father McCallum

Principal's Report a) Finance Report	Adam Dobrowolski	Collections are still down. Year to date collection down \$160,818 from this time last year. Applied for second round of Payroll Protection which offsets the loss. Working on the 2021/2022 budget - Adam will be meeting with finance council soon to set the budget and determine if tuition will be raised. Possible \$200 max increase. This hinges on enrollment numbers next year and hoping to work in a 2% increase in staff wages along w/ putting the steps system back into place. Bill Kanine has created a budget tool for us to be able to compute all revenue/expenses with 40% of schools budget subsidized through parish, 40% from tuition, and 20% fundraising.		Adam Dobrowolski
b) Enrollment Update	Adam Dobrowolski	Enrollment next year is projected to be a healthy 177, K-8 th . DK is full with 16 students. There is always a concern from 5 th to 6 th and we would like to increase Kindergarten numbers.		Adam Dobrowolski
c) School Staffing Update	Adam Dobrowolski	Ideally hoping to have two teachers per grade – looking to hire a 5 th grade teacher and Mrs. Fettig will move back to 3 rd . Enrollment looks good but we would still like to increase Kindergarten which is currently at 16 for next year, and retain children in order for hiring another teacher to be feasible. So far we have 5 applicants.		Adam Dobrowolski
d) Marketing & Development Committee	Adam Dobrowolski	Adam put together a marketing committee in March, which includes Chad Wilson, Julie Plichta, Sierra Hoffman, Laura Heneka, Trish Robinson, Kalie Daniel and Katie Miller. Special guest at last meeting, Steve Schott, is a great resource for us and		Adam Dobrowolski

		will help facilitate expanding our reach. Strengthening a partnership with SMA due to grant awarded to them outlining they need to share communications with us, vice versa with our goal to bring all area Catholic schools together to have a joint marketing approach. Also, working to maintain relationships with current donors and seek out potential new ones.		
e) Fund the Need – Capital Improvement Projects	Adam Dobrowolski	<p>- Our focus is on getting electrical capacity where it needs to be. We've had power surges due to the extra burden on the power source and we've been adding more computers/charging units/wall mounted projectors to each class/floor. Bear River Electric has been assessing our need, which will include additional circuits with a quote of \$4,200 plus additional cost for an outdated 1950s fuse box.</p> <p>-Replace a set of old doors. Dan Monshor will get quotes for this.</p> <p>-Replacing preschool structure along w/ drainage/grade and planting grass at the ball field. Total cost \$44,326. Received donation check from Baiardi Foundation to cover remaining cost. We will seek volunteers to help with the playground in July, as we did in 2013.</p> <p>-The rolling gate installed by TC company in the fall has weight issues. It is very heavy and un-movable in the winter. Harbor Fence will level it and correct the issue later in the summer.</p>		Adam Dobrowolski
f) Middle School trip to Camp Daggett – April 15 th & 16 th	Adam Dobrowolski	Due to latest restrictions, no one will be sleeping over at camp and only 20 students/staff will be able to attend at a time. 7 th will be going Thursday, and 6 th		Adam Dobrowolski

		& 8 th Friday.		
g) Middle School Information Night for 5 th grade families – April 20 th	Adam Dobrowolski	Traditional event where we invite 5 th grade families to learn about our MS, hear from MS parents, alumni, students and teachers. Middle school is an important time for development of faith and to keep Christ at the center of a child’s education.	Other thoughts: invite SMA graduates (SFX Alumni) to speak at MS info night. Invite families to 8 th grade graduation before they enter middle school, so they can feel/see how amazing SFX is and what effect it had on the students.	Adam Dobrowolski
h) Middle School NET Retreat – April 21 st	Adam Dobrowolski	National Evangelization Team will be working with our middle school students at Holy Childhood. They will start with mass here at SFX and then head over, returning at the end of the school day.		Adam Dobrowolski
i) Preschool & Kindergarten Roundup – April 22 nd	Adam Dobrowolski	Schedule by appointment only; limiting how many we have in the building. Trying to reach as many new Kindergarten families as we can with advertising, posting fliers at the library/local businesses, and constant contact emails.		Adam Dobrowolski
j) 8 th Grade Trip/Graduation	Adam	Kids are going to Cedar Point, June 1-3. Jeff will put out info to parents. Laurie Cesario is working with Culvers to see		Adam Dobrowolski

		<p>if they can host a SFX fundraising night where we get a profit from the sales, and Cheryl Eberhart will be contacting Pirates Cove to see if we can do the same there. Ideally we'd like to have both on the same night so parents could go from one to the other and make a night of it, while getting kickback from both. Incentivizing it with a no homework night.</p>		
k) Jamie McWatters	Adam	<p>Jamie, who is a teacher in our CDC and SFX alumni, was notified that she is being recognized by LSSU School of Education as the 2021 Outstanding Early Childhood Graduate.</p>		Adam
l) COVID Update	Adam	<p>Still having regular communication with the Health Department. They have referred us to look at the MiStart Map. It shows lots of data concerning COVID in our area.</p> <p>Governor Whitmer asked schools to consider pausing youth sports, in person schooling. Lisa Peacock and Dr. Myerson, from the Health Department, both agreed that because of our size and the minimal amount of cases that have been traced back to youth sports/school they support us staying open, continuing youth sports and robotics while staying vigilant with masks/cleaning protocols.</p>		Adam