

Saint Francis Xavier School  
 School Advisory Committee Meeting Minutes  
 April 2, 2020  
 7:00 PM via Zoom

Meeting called to order at 7:00PM

Members present: Adam Dobrowolski, Katie Tarachas, Jen Attie, Dan Cleary, Lisa Pike, Jason Fate, Fr. Greg McCallum

Guest:

Teacher Representative: Ashlee Niswander

Absent: Daniel Monshor, Dalton Miranda

Adam Dobrowolski, Katie Tarachas – Opening Prayer, Pledge of Allegiance

Next Meeting –June 3, 2020

<b>Agenda Item</b>	<b>Presenting Party</b>	<b>Info/Discussion</b>	<b>Subsequent Action Required</b>	<b>Responsible Party</b>
Minutes of February 12, 2020 meeting	Katie Tarachas	Minutes reviewed. Approved by Jason Fate, 2 <sup>nd</sup> by Jen Attie.	None	None
Communications	Adam Dobrowolski	Adam has been in communication with Frank Sander, Superintendent of Catholic Schools, and has a scheduled Zoom meeting early next week with him. Professional development for teachers is Tuesday after Easter, Wednesday classes resume online. We will pause for Holy Week. Chris Baiardi pledged \$10,000 for new door handles all through the building. \$15,000 quote for project within next year. Door knobs will be handicap accessible.	Adam will continue to communicate with Frank Sander as things evolve with Covid-19.	Adam

Old Business a) Committee updates 1) PTO	Adam	No contact at this time		Adam
2) Auction	Adam	Adam met with Deacon Paul, Lynn and the auction committee members. They have been monitoring other Catholic schools which are also doing online auctions for fundraising. We will do our auction online: 3 weeks minimum - 8 weeks maximum. No date determined.	Wrap up the details and get the word out to families.	Auction Committee
Father's Report	Father McCallum	There will be a private mass during COVID through Easter and beyond. There are plans for a wedding in a couple of weeks. Being separated during this pandemic will help us appreciate the liturgy all the more once we come together.		Father McCallum
Principal's Report a) Finance Report	Adam Dobrowolski	\$71,000 per month is average collection, now down to \$20,000/month. We have some employees currently laid off and we are using a savings account for paying school staff. The school applied for loan, through the Care Act, which will allow us 12 months to repay. We will continue with tuition, however, PK & DK will not. Some families understandably are unable to continue with tuition at this point due to COVID and we will encourage them to pay		Adam Dobrowolski

		what they can and help on a case by case basis with anyone struggling. We will continue with instruction. Tuition will cover remote teaching. Gala event to move online auction - Fund the need will go toward tuition assistance and anyone who purchased a dinner ticket can either receive a refund, roll it into a raffle ticket or donation towards fund the need.		
b) School Closure Update - remote learning	Adam Dobrowolski	4th - 8th grade will continue with google classroom w/ teachers identifying what are 10 most essential things the children need to master. K-3 will use Seesaw - teachers will post videos, and assignments and there's already been success using Zoom. Staff will be flexible as some children may have help at home and others may be independent. We will continue to evaluate and be in communication with how this is working.. 3rd quarter ended early on March 13th. All remote for 4th quarter. Students have internet access.		Adam Dobrowolski
c) 2020 Enrollment	Adam Dobrowolski	Tuition rates may increase, the minimal would be \$50/student. Families with four children would go up \$25/student and families with five children would not increase. Enrollment projections are 8-12 students more than our current year.	Adam will be putting together a letter with tuition rates/news on Gala.	Adam Dobrowolski
d) Preschool Playground Update	Adam Dobrowolski	We applied for \$12-13,000 grant, currently there is \$12,500 pledged towards playground. We will pause on fundraising the extra \$4-5,000, and will scale down project. We'd have enough w/ scaled down		Adam Dobrowolski

		w/o fundraising and will know in 2 weeks if we get grant.		
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