

Saint Francis Xavier School  
 School Advisory Committee Meeting Minutes  
 August 19, 2020  
 7:00 PM St. Francis School Library

Meeting called to order at 7:00PM

Members present: Adam Dobrowolski, Daniel Monshor, Julie Plichta, Jayme Weir, Amy Wilson, Lisa Pike, Dalton Miranda, Jason Fate, Fr. Greg McCallum

Guest:

Teacher Representative: Ashlee Niswander

Absent:

Adam Dobrowolski – Opening Prayer, Pledge of Allegiance

**Next Meeting – October 14, 2020**

<b>Agenda Item</b>	<b>Presenting Party</b>	<b>Info/Discussion</b>	<b>Subsequent Action Required</b>	<b>Responsible Party</b>
Minutes of June 3, 2020 meeting	Adam Dobrowolski	Minutes reviewed. Approved by Jason Fate, 2 <sup>nd</sup> by Dan Monshor.	None	None
Communications	Adam Dobrowolski	Weekly Diocesan/principal meetings since April focused on back to school plan, which has been shared with parents. Weekly health dept. meetings starting 1 <sup>st</sup> week of July to review road map. These 1 hour weekly meetings have been very supportive.		Adam

Old Business a) Committee updates 1) PTO	Adam	Discussion with Tim LaGasse on support for text book ordering. First PTO meeting will discuss school issued laptops for teachers that are needed, possible subsidy for teachers who purchase their own.		Adam
2) Auction	Adam	Due to COVID-19 our Gala was canceled and we switched to an online format for our auction. It was very successful, above where we were in 2018/19. \$128,000 revenue after expenses. Our deposit at the Perry has been moved to 2021 – we will lose if canceled again. Discussion on making some changes to the Gala/Auction event this year. Possibly lower tickets prices and make it more accessible. Diamond in Denim event or something not as formal. Live auction is usually successful, so possible hybrid w/ some auction items in person at the Gala, some online.	Looking for co-chairs for this coming year’s auction committee.  Put together a breakdown of expenses/revenue to compare a normal Gala event to the online auction format.	Adam
b) SAC officer election for 2020-2021	Adam	Jason Fate is our new president and Lisa Pike is our new vice president.		

Father's Report	Father McCallum	Would like us to share the success of the online auction and thank you to all who helped in the bulletin. With word of mouth Father hopes to get parishioners back to church once it is safe.		Father McCallum
Principal's Report a) Finance Report	Adam Dobrowolski	Budget deficit of \$345,802 due to the closure of mass/loss of collections which will have an effect on the school as we rely on the parish subsidy. We received \$217,000 through the Cares Act loan which helped pay for employees. Some staff were furloughed in the parish & CDC until they re-opened. Usually there is a 3% salary increase, we were able to do a 1.5% this year & cut \$30,000 out of the school budget & will continue to be frugal going forward and will work on fundraising. The Diocese gave \$10,000 which helped make up for the loss in our Two Eagles grant. The Knights of Columbus in Harbor Springs gave \$3,000, which parents helped to match so we have a total of 3 \$3,000 scholarships available to those in need.		Adam Dobrowolski
b) Enrollment Update	Adam Dobrowolski	While we have lost some families that will be staying at home, we have gained even more and our enrollment is up. We are at aprx. 173. Families like the smaller class sizes, and that we continued to have accountability for our students during the closure.		Adam Dobrowolski

<p>c) Back to School Plans</p>	<p>Adam Dobrowolski</p>	<p>Health dept. is directing us on everything we do. If there is a COVID case we go through all the details, they will do contact tracing, and those who have been exposed will quarantine. Classes will try to stay in their pod so that if there is a case only that class will have to quarantine. Remote learning plans are being developed by each class. We are planning where to place signs (to sanitize, wash hands, and keep spatially distanced) will need to be posted to help children adapt to new routines. Parents &amp; other adults are not permitted in the building unless they are volunteering as a recess monitor in which case we will screen all adults and keep log. Children will eat in their classrooms and have some separation outside with one group on the blacktop and the other on woodchips. Prayer service will be remote and there will be two masses this year, 4<sup>th</sup> – 8<sup>th</sup> grade on Wednesday, K-3<sup>rd</sup> on Friday. If middle school has a case they are their own cohort and will need to quarantine. Our middle school will mix on some classes and separate for others which will help expand socialization. We will also be providing more enrichment classes this year such as art, typing, archery and music to our middle school. Band is also an option. We are looking into the Gerber Strings program for non-band 6<sup>th</sup> grade. Mr. Scott will be doing broad casting and yearbook with middle school. There will be cleaning between specials, after</p>	<p>The normal 5<sup>th</sup> grade buddy to Kindergarten system we've had in place will not be possible this year, but maybe we can come up with an alternative – 5<sup>th</sup> grade pen pals? As this is something all children look forward to.</p> <p>A letter to parents about middle school options will go home next week.</p> <p>Universal cleaners will be coming to train maintenance staff next week. We will be getting a fogger, each room will be sprayed on Wednesdays. Door handles will be wiped down throughout the day.</p> <p>We have a high demand for substitute teachers.</p> <p>Laptop orders will be put together for any student orders which will be maintained by school and be the child's personal computer which can be taken home during quarantine about \$250/each.</p>	<p>Adam Dobrowolski</p>
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		<p>playground use, and throughout the day. All children will wear a mask at enter and exit, when on the move in the school. K-5 will not have to wear theirs mask in the classroom unless they are close to their peers, 6-8 will unless they are working independently away from peers. No mask outside unless we are in phase 4. If we go into phase 4 masks will be worn all the time. Bus will continue to run. We have a new religion teacher for 7/8 Tricia Robinson and new kindergarten teacher Maggie Brophy. Ashlee &amp; Taylor will do library.</p>		
d) MSAA Resolution	Adam Dobrowolski	<p>Our SFX middle school participates in MHSAA athletics for basketball (boys and girls), and volleyball. Additionally we have a co-op agreement with Petoskey Schools for skiing, cross country, football, wrestling, and track and field.</p> <p><b>By voting yes, you agree to:</b></p> <p>(A) enroll SFX as a member of the Michigan High School Athletic Association, Inc., a nonprofit association, and</p> <p>(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.</p>	All members voted yes	Adam