

Saint Francis Xavier School
 School Advisory Committee Meeting Minutes
 February 12, 2020
 7:00 PM St. Francis School Library

Meeting called to order at 7:00PM

Members present: Adam Dobrowolski, Katie Tarachas, Jen Attie, Dan Cleary, Lisa Pike, Dan Monshor, Jason Fate, Fr. Greg McCallum

Guest:

Teacher Representative: Ashlee Niswander

Absent: Dalton Miranda

Adam Dobrowolski, Katie Tarachas – Opening Prayer, Pledge of Allegiance

Next Meeting – April 15, 2020

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of December 11, 2019 meeting	Katie Tarachas	Minutes reviewed. Approved by Katie Tarachas, 2 nd by Jason Fate.	None	None
Communications	Adam Dobrowolski	<p>SAC Training Workshop rescheduled for March 18, 2020 at the diocese.</p> <p>Internal school communication with staff and email to parents regarding illness levels being high. Some area schools and diocesan buildings have closed due to illness—influenza related.</p> <p>Kof C in Harbor Springs are working to support Catholic education in our area.</p>	<p>Dan Cleary & Katie Tarachas will attend.</p> <p>Discussion with Frank Sander regarding % of students absent and trend to increase or not will be the gauge to school closures in the future.</p> <p>Bowling Family fun on 2/16/20 hosted by KofC to raise funds for Tuition Angel funds.</p>	Adam

Old Business a) Committee updates 1) PTO	Adam	PTO covered CSW costs for teachers and student events. They also led a fundraiser for Carson family that suffered a tragedy-these funds covered their 2 sons daycare and preschool costs thru the end of year. Chili Dinner broke even-numbers were down and \$300 profit went to 8 th grade trip.		Adam
2) Auction	Adam	Perry Hotel on 3/14/20 for the annual Gala Auction. 125 dinner tickets sold, exceeded total number for last year as of this date. Sponsorships are strong-at about \$30,000, over 600 raffle tickets sold and volunteerism seems to be up with a strong, positive morale.		Auction Committee
Father's Report	Father McCallum	Pastoral Council-inactive for the past few years will now meet quarterly. Father would like to add 1-2 members with one being connected to the school—staff member or parent.	Next Parish Council meeting is 4/2/20. Please contact Fr. Greg if any interest in joining this council.	Father McCallum
Principal's Report a) Finance Report	Adam Dobrowolski	Dec. reports collections down \$12K-year over year, November was up \$8K. School donations \$9,197+7,500 (5K went to robotics-funded for next year & 2500 to new preschool playground project. Two Eagles Foundation for Tuition Angels request made this month.	Grant request to Two Eagles for continued support of \$40,000 to tuition angel fund.	Adam Dobrowolski

b) Uniform Policy Review	Adam Dobrowolski	Lisa Pike (SAC member), and Jodi Niswander and Kristin Jeffers-both SFX teachers have formed the new Uniform Committee.	Any other interest—please contact Adam.	Adam Dobrowolski
c) Spelling Bee, Geography Bee, Catechism Bee	Adam Dobrowolski	No longer a local area bee, so our school winners will go to TC in March for the district spelling bee. Russell Vandermus won the Geography bee and he will do an online test next.	Liam Cleary & Kimoni Ajise will go to TC for Spelling Bee-3/2020. Catechism Bee will take place on 2/14/20 at SFX.	Adam Dobrowolski
d) Marketing	Adam Dobrowolski	Kalie Daniel and Katie Miller will be teacher heads of the Marketing Committee. Goals are to update brochure, better communication with CDC families to create better retention, Alumni newsletter.	Looking to add any SAC member of SFX parent with marketing experience. Goal to be more visible in the parish community.	Adam Dobrowolski
e) Holy Childhood Bus Route	Adam Dobrowolski	Bus will be back by the end of this week. A new driver has been hired who was already licensed and has done training.	Restart the Harbor Springs/Holy Childhood bus route on 2/14/20 with new driver, Nicki LaCount.	Adam Dobrowolski
f) Preschool Playground Grant	Adam Dobrowolski	Preschool playground renovation is looking to increase structures for toddlers and improve for 3-5 yr olds. A company has been contacted for design and construction.	Penchura is the playground design company-will visit in early spring when weather breaks.	Adam Dobrowolski
g) ROV Team Competition	Adam Dobrowolski	The first competition is on March 14—same date as our annual Auction. Parents attending their child’s competition will have alternate ways to participate in the Auction.	Proxy bidding offered to these families at ROV & possible silent auction opportunity at the school.	Adam Dobrowolski
h) Enrichment Play	Adam Dobrowolski	Kathy Meier & Ashlee Niswander working with 3 rd -8 th graders on an Enrichment play opportunity—24 students involved.	Saturday, March 21 st at the Crooked Tree Arts Center. Ticket information will be coming.	Adam Dobrowolski

i) 8 th Grade Trip	Adam Dobrowolski	Fundraising going well. On target with a new fundraiser "Jeans Day". Pop can drives and Kilwins Chocolate sale also occurred over the holidays. They will be going to Washington DC.	Discussion with 8 th graders regarding trip to DC with election year, appropriate clothing, etc.	Adam Dobrowolski
j) Middle School Mission Trip	Adam Dobrowolski	Fall 2020 trip to Solanus Casey Center & a shrine in Livonia for 7 th & 8 th graders. We would partner with St. Edith School. Attend a Retreat Center St. Paul of the Cross in Detroit. An overnite with work in a soup kitchen/Earthworks Farm.	Hope for this to be an every two years trip for 7 th & 8 th graders.	Adam Dobrowolski
k) 2020 Enrollment	Adam Dobrowolski	Continuous Enrollment Model implemented. Families will have automatic re-enrollment-eliminate paperwork, and awareness tool for school planning with numbers. Withdrawal process will be same.	Online enrollment process is being loaded to our school website soon.	Adam Dobrowolski
l) K/PreK Roundup and SFX Open House	Adam Dobrowolski	Our annual PreK/DK/K roundup/open house will be an All School SFX Open House this spring on 4/23/20. This will include and feature our middle school instead of being on a separate night. Current students/staff can be featured in the classrooms with some presentations.	Possible opportunity for PTO to plan an activity and share PTO information to families.	Adam Dobrowolski