

Saint Francis Xavier School  
 School Advisory Committee Meeting Minutes  
 October 23, 2019  
 7:00 PM St. Francis School Library

Meeting called to order at 7:00PM

Members present: Fr. Greg, Adam Dobrowolski, Katie Tarachas, Dan Monshor, Dan Cleary, Lisa Pike, Dalton Miranda, Jason Fate

Teacher Representative: Ashlee Niswander

Absent: Jen Attie

Guest: Craig Saunders

Fr. Greg, Katie Tarachas – Opening Prayer, Pledge of Allegiance

Next Meeting – December 11, 2019

<b>Agenda Item</b>	<b>Presenting Party</b>	<b>Info/Discussion</b>	<b>Subsequent Action Required</b>	<b>Responsible Party</b>
Minutes of the August 20th meeting	Katie Tarachas	Minutes reviewed. Motion made by Dalton Miranda to approve. 2 <sup>nd</sup> by Jason Fate March minutes approved	None	None
Communications	Adam Dobrowolski	1. Sea perch Robotics competition is the same weekend as the annual Gala Auction. Problem solving discussion regarding attendance at both events. 2. Second option for 8 <sup>th</sup> grade trip- 5 days/4 nts Gettysburg/Wash DC- partner with Livonia Catholic school on May 11-15. Cost would be about \$100 per student higher than the Chicago trip. 3. Harbor Springs K of C group wants to fundraise to help support Catholic education through May, 2020.	Discussion with Jason Scott and Robotics families regarding the date and going to the event/chaperones.  Considering the pros/cons of a change in city due to the fact that the Petoskey bands also go to Chicago for the 8 <sup>th</sup> grade band trip.  Lisa Pike and Bonnie Johnston are involved due to their active parishioner status at Holy Childhood.	Adam D.

Committee Updates 1) PTO	Adam	Fall Fun Run profit was \$6869 with plans to support the SFX Enrichment school play and new climber equipment for the school playground. Turkey Bingo will be held on Friday, November 8 <sup>th</sup> .	PTO is purchasing a new sign for Turkey Bingo to hang on the chain link fence at the playground/parking lot entrance.	None
2)Auction	Craig Saunders	“An Emerald Evening” Gala Auction at Perry Hotel on March 14, 2020. 67 Raffle tickets sold, with half of them by the Marshall family. Discount tickets for \$125 by 1/31. After that date \$150pp.	A special room rate at the Perry Hotel will be available for the ‘clean up’ committee.	None
Father’s Report	Fr. Greg	At a recent Knights of Columbus meeting—there was good sentiment of the Harbor Springs and Petoskey Councils towards support of Catholic education.	Fr. Greg is still assessing the year with the flow of parish and school activity.	Fr. Greg
Principal’s Report a.Finance Report	Adam Dobrowolski	\$2500 donation from SFX credit union towards the middle school Camp Daggett overnite. \$40,000 from Two Eagles to Tuition Angels. 43 Students receive tuition assistance=\$70,000 in aid. Parish collections were up for September after an over \$10,000 deficit in July & August.	None	Adam Dobrowolski

b. SAC Charter	Adam Dobrowolski	Revisions were made to the 2014 version of the SAC Charter.	Voted and Unanimously approved by 7 SAC members	Adam Dobrowolski
c. 2019-20 Goals	Adam Dobrowolski	1. Catholic identity-monthly virtues. 2. Marketing-extend our outreach, newspaper articles, alumni, yard signs this spring to advertise our school during enrollment period. 3. Professional Development for staff-push for PLC-we are in year two.	None	Adam Dobrowolski
d. Middle School Mission Trip	Adam Dobrowolski	Researching the possibility of Capuchin Soup kitchen/Pilgrimage for 7 <sup>th</sup> /8 <sup>th</sup> trip to Detroit. Holy Childhood Christian Service Commission has contacted us to be of support with activities such as this.	None	Adam Dobrowolski
e. School Safety/Building Use Agreement	Adam Dobrowolski	All three doors are complete with card readers-FOB use for daycare parents and all staff. Boy Scout group has been given 4 Key fobs for limited hours building use.	Signed building use agreement for Boy scout group & key fob use for 2019-20 school year.	Adam Dobrowolski
f. Projector installation	Adam Dobrowolski	Job completed by Petoskey Technology/Atlas Electric this fall. Year two of installation—10 projectors installed this year.	None	Adam Dobrowolski

g. Upcoming Calendar dates	Adam Dobrowolski	Parent Teacher Conferences on Nov. 18 <sup>th</sup> from 4-8pm. Christmas Concert on Dec. 5 <sup>th</sup> at 6:30 in SFX Church	Collaborative work with our music teacher Katie Hoyt with Parish music director-Marti Krussell-more focus on Christian/catholic songs.	Adam Dobrowolski
h. NWEA	Adam Dobrowolski	Testing complete for fall. Overall, students did well. Congratulatory Letters were sent to 24 students who scored 88% for growth or higher.		Adam Dobrowolski
i. Uniform Policy	Adam Dobrowolski	New Guideline for 2020. Sub Committee of SAC to form a uniform committee to set a new policy.	Start this process in Feb 2020.	Adam Dobrowolski
j. Bullying Policy	Lisa Pike	Question regarding what we have in place for anti-bullying. Case by case grade level problem solving with "bystander" talks to whole school.		

Meeting Adjourned at 8:25pm